**Bylaws**

**ARTICLE I - NAME**

**1.1** NAME:The name of this league shall be the Greater Wichita Swim League.

**ARTICLE II - ANNUAL MEETING, MONTHLY MEETINGS AND SPECIAL MEETINGS OF THE LEAGUE ADMINISTRATIVE COMMITTEE**

2.1 Annual Meeting

1. TIME AND PLACE: The annual meeting of the Administrative Committee shall be held the Sunday immediately following the Championship Meet each year. The time and place of the meeting shall be decided on at least 15 days prior to the meeting.
2. PURPOSE: The purpose of the annual meeting is to elect officers, review the activities and finances of the league, and recognize the new Administrative Committee members.

2.2 SPECIAL MEETINGS: Special Meetings of the League Administrative Committee may be called by agreement of the majority of the current members on not less than 15 day notice.

2.3 NOTICE: Written notice specifying the date, time, and place of the annual and/or special meetings shall be emailed to each current member of the League Administrative Committee at least 15 days prior to the meeting unless agreed otherwise by all the members of the League Administrative Committee.

2.4 QUORUM. Representation by a majority of the clubs in the League will constitute a quorum for any regular or special meeting of the League Administrative Committee.

2.5 MONTHLY MEETINGS: Time and place for monthly meetings will be established by the president. Monthly meetings will be help January through June.

**ARTICLE III - ADMINISTRATIVE COMMITTEE MEMBERS AND POWERS**

3.1 ADMINISTRATIVE COMMITTEE MEMBERS: Each club in the League will have two members/representatives on the League Administrative Committee who are parents or legal guardians of league swimmer(s).

3.2 TERM OF ADMINISTRATIVE COMMITTEE MEMBERS. Each club will select two members/representatives to represent that club on the League Committee. Each member will serve a two years term. Terms shall be staggered to expire on a different year. Consecutive terms are permissible as approved by the majority of the Administrative Committee members of the League.

3.3 MAJORITY. The action of a majority at any meeting of the League Administrative Committee where a quorum is present will be considered official action binding to the League. Each club will have one vote.

3.4 POWERS OF THE ADMINISTRATIVE COMMITTEE: The Administrative Committee shall have the power to:

1. Change the Bylaws.
2. Make, alter and amend the meet rules compatible with the Bylaws and the spirit of the League.
3. Call special meetings.
4. Establish the meet schedule each year.
5. Establish committees as necessary.
6. Keep official League times for the swimmers and determine seeding and eligibility of swimmers for the Championship Meet.
7. Be responsible for the League finances, except it shall have no power to incur indebtedness on behalf of the League.
8. Determine if, when and what disciplinary action of a member club is needed.
9. To fill vacant office or offices.
10. To approve the admission of new clubs into the League.

**ARTICLE IV - OFFICERS**

4.1 PRESIDENT: The President shall preside at meetings. To hold the President’s position, one must have been an administrative Committee member of the League for a minimum of two years.

4.2 VICE-PRESIDENT: The Vice-President shall preside at meetings in the absence of the President. To hold the Vice-President’s position, one must have been an administrative Committee member of the League for a minimum of two years.

4.3 SECRETARY: The Secretary shall be responsible for keeping minutes of the meetings and notifying members of the meetings.

4.4 TREASURER: The Treasurer shall cause a correct account to be kept of all of the League’s financial affairs.

4.5 TERMS OF OFFICERS: The term of officers is two years. The terms will be staggered for them to expire on a different year. Consecutive terms are permissible as approved by the majority of the Administrative Committee members of the League.

**ARTICLE V - ATTENDANCE AT MEETINGS**

5.1 ATTENDANCE AT MEETINGS: The League Administrative Committee meetings shall be limited to committee members only. Requests for outside attendance at a meeting shall be made to and approved by the majority of the Administrative Committee members no less than five days prior the meeting.

**ARTICLE VI - AMMENDMENTS**

6. The League Administrative Committee shall have the power to make, alter and repeal Bylaws at any regular or special meeting where there is a quorum.