**Twin River Club Party Request Form** (4/2023)

 Name: \_\_\_\_\_\_\_\_\_\_\_ Party Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: Phone Number:

E-Mail:

City, State, Zip: Cell Phone: Membership Number:

 Party Start Time:

Party End Time:

Number of Guests:

 **During Pool Hours**: Limited to 35 non-members and must be scheduled. Regular guest fees of

$5 per person apply for each non-member who attends.\*Current TRC Members may book a party during pool hours.

**Small Private Party After Hours**: (Less than 50 guests)--$150 per hour ($200 Non-Members) with a 2 hour minimum for 50 or fewer guests and $5 per hour for each guest over limit. Deposit due at time of booking 25%

**Large Private Party After Hours**: (50 or more guests)--$175 per hour ($225 Non-Members) with a 2 hour minimum for 100 or fewer guests and $5 per hour for each additional guest. Deposit due at time of booking 25%

* TRC Board will consider closing early to accommodate requests. Those hours will be billed a minimum of 2x normal party hourly rate.
* Non-member parties: Security, provided by TRC, is required for all after hour parties. $30/hour up to 100 people. Additional security fee for every 50 persons will be required.

Member parties – Security can be provided upon request for same cost.

 Party Needs--Please indicate what you will be utilizing at your event: Picnic tables (qty: ) Refrigerator (Space permitting)\_\_\_\_\_\_\_\_\_\_\_

Grills (qty: ) Basketball Court/Sand Volleyball \_\_\_\_\_\_\_\_\_\_

Shelter House Other (please list):

Parties are scheduled on a first reserved basis. Please try to schedule your party at least two weeks in advance to help us ensure adequate staffing for your event.

After hours private parties require a separate contract and are subject to TRC Board approval. Request to have alcohol must be approved by the TRC Board.

During pool hours for parties with 10 people or more, you must have prior approval from the pool manager. A member must request special permission from the TRC Board for parties during regular hours of more than 35 guests.

A sign in sheet will be kept at the front desk for party guests to sign in for an accurate attendance number. Immediately following the event, the final party fee will be calculated by management and payment must be made at that time.

All TRC rules must be followed at all times. Violation of these rules by any member or guest is subject to expulsion from the facility at any time at the discretion of management and/or TRC Board.

I understand the above rate structure, rules and party payment details and agree to adhere to all of the above:

Signed: Date:

Management/Board Approval: Date: